

St. Peter  
Early Childhood Center  
20-21 Responsible Restart



We are so excited to announce that we will be reopening for the 20-21 school year! We have missed you all so much!

#### Start of School Year

- School will begin one week later for students, on August 25, 2020.
- School will end for students on May 28, 2021.

Below we have outlined a number of changes that will be effective immediately. We understand that some of these changes seem very impersonal and require time and patience for everyone to adapt. I have every confidence that if we work together we can make the transition to these new regulations smoothly.

The information we are sharing and policy changes we are imposing come directly from the information sheet. We will follow the “Recommended Best Practices” whenever possible. I have listed the best practices below and then outlined how we will adapt them to our center.

[https://coronavirus.ohio.gov/static/responsible/Sector-fact-sheet-8-Child-Care.pdf?fbclid=IwAR0zImfA2wCbptI2wEzxXyVYos7DdvZgqINAaLiT\\_gf\\_mZl-wJgGaD1m](https://coronavirus.ohio.gov/static/responsible/Sector-fact-sheet-8-Child-Care.pdf?fbclid=IwAR0zImfA2wCbptI2wEzxXyVYos7DdvZgqINAaLiT_gf_mZl-wJgGaD1m)

<https://daytonxii.org/wp-content/uploads/2020/08/New-Guidance.pdf>

Thank you for trusting us to care for your child. We don't take the responsibility lightly and will continue to love, teach, and nurture your child every day.

#### RECOMMENDED BEST PRACTICE: GENERAL

It is RECOMMENDED that Child care workers should wear a cloth face covering, unless it is unsafe for them to do so.

St. Peter Early Childhood Center is not requiring that masks be worn by students.

Face coverings will be worn by staff members who are greeting parents at the door, entering common areas, and handling meals. It will be optional in individual classrooms and not required at all if the person is having trouble breathing, is unconscious, is incapacitated, or they are unable to remove the mask without assistance

We reserve the right to require students and staff wear face coverings in classrooms if it becomes necessary in order to keep our schools open and safe, or if required by law.

**Parents or caretakers should, when safe to do so, wear a mask for pick-up and drop-off.**

Parents will be required to wear a mask during times of interaction.

#### Ratio

- Ratios have returned to normal 1:14 for 4-5 year olds and 1:12 for 3 year olds.
- St. Peter ECC will maintain no more than 1:12 for the time being to allow for proper distancing in small group play.

## Meetings & Conferences

- Follow six foot physical distancing protocols to the extent possible.
- It is required that parents wear a face covering when in a face-to-face meeting.
- Parents are encouraged to schedule meetings virtually or by phone, rather than in person. In person meetings **MUST** be scheduled in advance.

## Office

- Wearing a face covering is required for all visitors to the office.
- Seating areas will be properly distanced.
- All office spaces will be disinfected on a regular basis.
- Visitors will not be permitted in the building unless pre-scheduled volunteering, in the event of an emergency, or to enroll a student.
- Visitors must wear a face covering at all times while on school grounds.

### RECOMMENDED BEST PRACTICE: DROP OFF/PICK UP

#### Providers should modify pick-up and drop-off to ensure social distancing.

- All students & staff will be screened for temperature and COVID-19 symptoms when arriving at school.
  - If students or staff have any COVID-19 symptoms, they must stay at home.
  - The office will have thermometers available for students & staff that need checked throughout the day.
- Visitors will only be permitted in the building in the event of emergency, to enroll a student, or as pre-scheduled volunteers.

#### **Student drop-off and pickup for FULL-TIME students will be the ECC Main Doors.**

- Upon arrival, ring the bell and someone will greet you at the door. Children will be escorted to their respective teacher after their temperature has been taken. If a line develops, please wait by standing on the designated areas marked 6ft apart. Teachers will keep attendance and PFCC recipients will need to TAP in and out from the KinderSmart App on your cellphone.
- Children will need to wash their hands before leaving the center. In order for us to respect your time as a family, please call ahead and we will begin to prepare your child for departure. Ring the bell once you arrive and we will escort your child out.

#### **Student drop-off and pickup for TRADITIONAL students will be the Front Gate entering the playground.**

- Mrs. Riviello's Traditional 4 year old AM class will follow the drop off and pick up for FULL TIME students.
- Teachers will open their back doors at 8:30 for drop off and 11:15 at pick up. To reduce contact between families, please wait in your vehicle until doors are open and maintain physical distance when escorting your child to/from the classroom.
- Refrain from allowing children to play on the playground.
- Keep conversations minimal. If you have any questions or concerns that need to be addressed, send your teacher an email or schedule a conference time

- Parents/Visitors must wear a face covering at all times while on school grounds.
- It is recommended that the same parent or caretaker should conduct pick-up and drop-off each day.
- Parents are asked to wait in their vehicle if the line exceeds the space provided outside the main doors.
- Parents needing to pick up their child early or drop off items during the day, should remain in their cars, contact the school by phone and wait in front of the building for your child or a staff member to help you.
- Appointments are discouraged. Students returning to school after an appointment MUST have a doctor's note and check in with the school office prior to returning to class. Students who go to the doctor for illness may not return to school for the remainder of the day.

#### **Drop off and pick up for a child with a K-8 sibling**

- If your preschooler has a sibling in the K-8 building, they may be dropped off in the ECC. The parent must walk the children to the Main ECC doors for symptom screening prior to entering the building. The sibling must wear a face covering at all times when walking through the ECC to enter the K-8 building.
- At pick up, the K-8 sibling will meet their preschooler in the gym and they may walk out to the car rider dismissal on the elementary side of the building. Otherwise, the parent must pick up children separately.

#### **Traffic Flow**

- When dropping your child off in the morning between 8:20-8:45, all vehicles must exit around the back of the building and onto Alter Rd. This is a high traffic time. We need all vehicles moving in the same direction to ensure the safety of all our students and families.
- There is no parking along the curb at any time. All vehicles must park in a designated parking space.

#### **EXCLUSION FROM CARE**

As new regulations set forth by the CDC (and ODJFS), we will be enforcing a very strict policy on sickness. If your child has a fever of 100.0 F or higher, they will not be permitted to attend and/or will be immediately sent home. The child will not be permitted to attend for 48 hours after the fever returns to normal without medication. If other symptoms are present a doctor's excuse may be required to return to care. Your child will not be permitted to return sooner than the 48 hour window even with a doctor's excuse. If anyone in the home is sick (including a sibling) your child should not be in care until the person is fever free for 48 hours without medication.

#### **Covid Symptoms**

As we go through the school year, all staff and students are required to check symptoms daily before leaving home for school. These are the known symptoms of COVID-19, according to the Centers for Disease Control & Prevention.

- Fever or chills

- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

As a good practice, if your child is ill with any contagious diseases such as pink eye, flu, strep throat, stomach bug, etc. please keep them home from school so as not to expose their classmates and school staff.

#### RECOMMENDED BEST PRACTICE: THROUGHOUT THE DAY

**Child care providers should cancel all field trips, excursions, and large-group events such as parties.**  
Field trips have been canceled. We will not have large group events until we are permitted to do so.

**Child care providers should, to the extent possible, prevent groups from mixing.**  
We will only mix groups of students before and after school hours (8:30-3:30) Students will be assigned a consistent class for before/after care.

**Children of the same employer, to the extent possible, should be in the same group.**  
We have assigned teachers to each classroom for the duration of the day. There will be consistency in staff for before/after care. Unless there is a need for the teacher to be absent, we will maintain consistency with teachers and students. We will have support staff in the building to step in when necessary. Support staff will be asked to wash their hands and wear a mask when relieving the teacher on duty.

**Support staff should only serve one group of children and should not “float” from room to room.**  
Support Staff should only be in the classroom when the teacher on duty needs to be relieved temporarily. They should wash their hands and wear a mask when entering the room and keep interaction with the children to a minimum. Support staff may cover the entire shift if the Lead Teacher is absent.

**Child care providers should stagger the use of any communal space, such as playgrounds, lunchrooms, and bathrooms.**

Outdoor times/spaces will be assigned by class. Breakfast will be served in the classroom (students must pack breakfast in a disposable bag separately from lunch. Breakfast is at 8:00am daily) Lunch will be served in the classrooms with the exception of Transitional Kindergarten and Extended Care students. These students will eat lunch in the cafeteria. The cafeteria will only be in use by these students at the time. They will remain in their assigned groups while in the cafeteria. We will maintain physical distancing. (There is an option to purchase or pack lunch)

**Providers should sanitize communal spaces between each group of children.**

We are securing all supplies needed for daily deep cleaning and sanitizing. Daily deep cleaning, which includes sanitizing all high touch surfaces, will be performed by our custodial staff. We also have employed staff to maintain the cleanliness of our facility, toys, rest mats, and learning materials.

In addition, desks, chairs, doors, and other high touch surfaces in classrooms, will be sanitized by staff throughout the day and at the end of each day.

**When temporary dividers are used, child care providers should ensure that groups do not mix.**

We will not use temporary dividers as they will not benefit us during this time.

**Providers should use different entrance/exits for each group of students.**

Each classroom has their own door for entering and exiting.

**Providers should use separate sinks for each group of kids.**

Each classroom has a sink.

**To the extent possible, providers should use different bathrooms for each group.**

Bathrooms will be sanitized after each group. Restrooms will be deep cleaned before and at the end of the day

**Child care providers should sanitize toys after each use and remove toys that cannot be sanitized.**

Toys that cannot be sanitized will be removed before we reopen. Otherwise we will sanitize toys twice a week. Toys will be rotated out at the end of the day to allow for time to clean and sanitize after use.

**Child care providers should wear gloves while serving food and preparing bottles.**

Employees will wear gloves and masks when handling food.

**RECOMMENDED BEST PRACTICE: CONFIRMED EXPOSURE**

**Immediately isolate and seek medical care for any individual who develops symptoms while at the day care facility.**

- Quarantine Due to Symptoms
  - An individual student or staff member who shows symptoms of COVID-19 should inform their teachers and/or principal as soon as symptoms are discovered; preferably outside of the school day.
  - Students/staff should immediately stay home until symptom free for 72 hours.
  - Anyone showing symptoms will be referred for testing.
  
- Quarantine Due to Direct Contact with COVID-19 Case
  - Students/staff who have been within six feet of a confirmed COVID-19 case must stay home from school for fourteen calendar days from the time they were last exposed to the infected individual or until they receive a negative COVID-19 test result.

- This would include students seated in classes immediately around the infected student/staff member. It could also include school bus, cafeteria and/or sports/club connections.
  - This would likely not include hallway, or other exposure in schools, due to the time consistently sitting within six feet being less than fifteen consecutive minutes.
- Quarantine Due to Confirmed COVID-19
  - Pursuant to the Ohio Department of Health guidelines, families, caregivers and staff should notify the school if they have been exposed to COVID-19 or if they, or any member of their households, have been diagnosed with or presumed to have COVID-19.
  - Students/staff and their families must work with their doctor, the schools and the Montgomery County Health Department to contact trace all individuals the person has been within six feet of, over fifteen consecutive minutes of time, beginning the 48 hours prior to the onset of symptoms (for those cases that are symptomatic) or the 48 hours prior to the test being taken (for asymptomatic cases) and ending at the time the staff/student was isolated.
  - Students/staff who are symptomatic must stay home, in the care of a doctor, until being released by their doctor or receiving negative COVID test.
  - Students/staff who are asymptomatic must stay home, in the care of a doctor, until ten days have passed since testing positive without any symptoms developing.
  - These requirements are subject to change, based on CDC & ODH recommendations.

## **Contacts**

If you have any questions about this plan, please feel free to reach out to the principal or administrative staff.

### General Plan Information

Ron Albino, Principal- [ralbino@saintpeterparish.org](mailto:ralbino@saintpeterparish.org)

Teri VanMeter, ECC Director- [tvanmeter@saintpeterparish.org](mailto:tvanmeter@saintpeterparish.org)

Kathy Moorman, Admin Assistant- [kmoorman@saintpeterparish.org](mailto:kmoorman@saintpeterparish.org)

### Information about Tuition

Kellie Jobe, Tuition Manager- [kjobe@saintpeterparish.org](mailto:kjobe@saintpeterparish.org)

### School Health Services

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