

## **Saint Peter Pastoral Council Meeting February 3, 2020**

### 2019-2020 Mission and Goal:

The Mission of the Saint Peter Pastoral Council is to investigate, ponder, and propose practical conclusions concerning pastoral matters. We are prayerfully led by the Holy Spirit as we ponder and propose our conclusions with the wisdom and prudence of our Catholic faith.

The Goal of the Saint Peter Pastoral Council is to take the pulse of our parish by investigating all programs and ministries of our parish and, if necessary, recommend how we as a parish can improve on these programs by:

- 1) Take a professional parish survey to determine wants, needs, and overall health of our parish; and,
- 2) Have all ministries brief the Pastoral Council on their programs, goals, and results, to determine if they need help in communication, publicity, funding, etc.

### **1. Call to Order/Opening Prayer**

Jack Rivetti called the meeting to order at 7:02 P.M., and offered an opening prayer.

### **2. Roll Call**

Present: Fr. Tony Cutcher (Pastor), Kathy Albino, Dan Foster, Barb Keehn, Josh Kinder, Jack Rivetti (Chair), Nancy Skuya, Bob Whipple, Roy Young (Vice-Chair)

Absent/Excused: Ruth Ndifor, Carl Pierolo

Guests: Joy Blaul (Worship Commission), Nancy Calvelage (Formation, Education, Discipleship (FED) Commission), Nick Clune (Athletics Commission/Youth Ministry), John Kern (2019 Region XII Oktoberfest Chair), Janet Lewis (Outreach and Justice (O&J) Commission), Marsha Loges (Note-taker)

### **3. Council Business**

a. Appreciation Breakfast. John Kern provided an update regarding the proposed Parish Sunday Breakfast, following the St. Peter 7:30, 9, and 11 AM Masses. Key points and subsequent discussion included the following:

(1) As a Parish Appreciation Breakfast, there would be no charge to Parishioners; rather all costs would be paid for by the Parish.

(a) Finance Commission approval is necessary, so it must be known how many are participating.

(b) Estimates of number of likely participants range from 30 to 500; reservations (via tickets or calls to the Parish Administration Office) would be required.

(c) Menus for buffet-style breakfasts options and cost quotes (per plate), from Christy's Catering were reviewed.

(2) This could be a means of providing increased parishioner interaction and community-building, and an opportunity to publicize and present Parish Commissions and Ministries information.

(a) This could be done semi-annually instead of quarterly, with the first Breakfast taking place in late April or May, or possibly March, and an Appreciation Dinner, held in September.

(b) Possible dates, to avoid conflict with other planned Parish and Liturgical events (Easter, First Communion, Confirmation, Graduation) were considered.

(c) This could possibly be scheduled to coincide with the conduct of the Parish Life Survey.

(d) Details such as timing, publicity, reservations, set-up, support, and clean-up must be addressed and resolved.

(3) A MOTION was made, seconded, and passed, to forward this proposal to the Finance Commission for consideration/approval of funding.

ACTION ITEM: Continue consideration of discussion items, determine approaches, and report to the Pastoral Council.

POC: John Kern.

b. Parish Ministries. The Pastoral Council was to consider the issue of all Parish Ministries following the example of the Council, with a chair and a vice-chair. Jack Rivetti stated that the Council will get to know each of the Ministries and how they operate, then where appropriate, make recommendations to establish a chair and vice-chair. (See paragraph e. below).

c. Parish Survey Update. Roy Young provided a report on the status of the Parish Survey. Key points and subsequent discussion included the following:

(1) The Core Committee members completed their compilation of Parish Life Survey (PLS) Questions; however, the total exceeded 130, while the limit is 100 questions.

(a) The Executive Committee, consisting of Jack Rivetti and Roy Young, will meet later this week to review those 130 questions, remove some duplicates, and recommend which should be retained.

(b) Those final 100 recommended questions will be reviewed by Fr. Tony Cutcher.

(c) Those final questions will then be submitted to CARA for processing, and preparation of the St. Peter PLS.

(2) During the Core Committee discussions, questions were raised by some parishioners regarding the administration of the PLS. These various questions ranged from communication, to avoiding a rush, to pushing back the scheduled dates, to holding trial runs of taking the survey, to doing the surveys during Parish activities instead of during Mass.

- Fr. Tony Cutcher cautioned that CARA has 50 years of experience administering Parish Life Surveys and analyzing results, in thousands of Parishes throughout the nation. They have dealt with and resolved numerous issues during those activities and worked out the "bugs", they have a system that works, and we should follow their proven procedures, precisely, in order to get good, certified data.

d. Parish Life Commission. Discussion again has been deferred, to the March meeting.

e. Getting to Know St. Peter Ministries. Jack Rivetti reported that, through email responses, the parish council determined that they should prepare and submit to each Commission, a list of questions. Then during a dinner meeting with each Commission, the sub-committee would receive feedback from that Commission and learn more about them.

(1) For each Commission, during the course of the dinner meeting, the sub-committee will receive a five-to-ten-minute presentation from each of its Ministries, to learn each Ministry's structure, functions and activities.

(2) After all these dinner meetings have been completed, each Commission will then meet with the Pastoral Council.

(3) A coordinated schedule must be developed, addressing the details of date, time, place, food, etc., for meeting with each of the Commissions, and then for the Commissions addressing the Pastoral Council. Nancy Skuya, Dan Foster, and Jack Rivetti will work together to make all these coordinated arrangements.

f. Parishioner Comments. Jack Rivetti reported that one parishioner requested that during each Mass, a prayer for the Unborn be included in the petitions.

- Fr. Tony Cutcher said that this request has been made in the past, and that a prayer for the Unborn is now included in the petitions daily, at the 6:30 A.M. Mass.

#### **4. Pastor Comments**

Fr. Tony Cutcher addressed several topics, as follows:

a. Business Manager items:

(1) Mid-year Financial Statements are completed and audited, and will be published in the Parish Bulletin and on the Parish web site.

(2) \$139K is currently "in the bank".

(3) No major Parish projects are currently underway or planned.

(4) Work on the upgrade of lighting in the parking lot should be completed by the end of February.

(5) Bids for new church pews are anticipated soon from a second and possibly a third vendor.

b. Pastor items:

(1) All is going well at St. Peter Parish.

(2) Communication with the Parishes of Old North Dayton is ongoing, and Fr. Tony is working with the Archdiocese on overall planning and timeline, and the impact on Region XII.

(3) Communication is critical, to develop an understanding of the changes which must be made, due largely to a shortage of priests in the Archdiocese.

#### **5. Closing Prayer**

There being no further business, Bob Whipple offered a closing prayer.

#### **6. Adjournment.**

The meeting was adjourned at 8:01 P.M. The next meeting is March 2, 2020.

v/r, -mjl- :-)